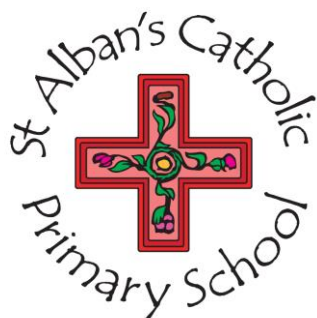


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ST ALBAN'S CATHOLIC PRIMARY SCHOOL GOVERNING BOARD

Love one another as I have loved you – John 15:12

MINUTES OF A VIRTUAL EXTRAORDINARY MEETING OF THE GOVERNING BOARD

15 MAY 2023

ATTENDANCE

Name	Category	Term ends	Present	Absent
John McDonald	Headteacher	Ex-officio	P	
Charles Donnelly	Foundation	31/08/2026	P	
Kevin Doogan	Foundation	31/08/2026	P	
Jill Formston	Foundation	31/08/2026	P	
Brigid Gribbin-Bartlett	Foundation	31/08/2025	P	
Peter Matthews	Foundation	31/08/2025	P	
Catherine Moor	Foundation	31/08/2025	P	
Father Ramesh	Foundation	31/08/2026		A
Vacancy	Foundation			
Colette Haig	Staff	31/08/2024	P	
Carmen Davies	Parent	31/08/2026	P	
Bridget Pullen	Parent	31/08/2026	P	
Teresa Philpott	Co-opted	31/08/2023		A
Lorraine Adamson	LA	31/08/2026	P	
<u>In attendance/observers:</u>	Kelly Nuttall, Deputy Headteacher Eileen Coyle, Clerk to Governors			

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The Governors responded to an invitation to join in the Governors' prayer to St Alban.

KEVIN DOOGAN in the CHAIR

1 WELCOME

The Chair welcomed and thanked everyone for joining the virtual extraordinary meeting of the Governing Board.

2 PRELIMINARIES

2.1 ABSENCES: Apologies for absence were received from Father Ramesh.

RESOLVED: To –

- i. consent to the absence of Father Ramesh for the valid reason given;
- ii. note the absence of Teresa Philpott.

2.2 DECLARATIONS OF INTERESTS/RELATIONSHIPS: The Headteacher advised that he is a Governor at St Mary's College.

Charles Donnelly declared that he is Chair of Governors at St Mary's College.

Catherine Moor declared that she is employed at St Mary's College and her spouse is CEO of the Holy Family Trust.

No further declarations of Interests/Relationships were received.

3 THE PURPOSE OF THE EXTRAORDINARY MEETING

The purpose of the extraordinary meeting of the Governing Board was to consider and vote on the proposal that -

St Alban's Catholic Primary School takes the next step to join the Holy Family Catholic Multi-Academy Trust.

4 DISCUSSION

According to the minutes of the Board meeting on 28 November 2022, no response had been given to the Chair of Governor's question: '*Are we of the opinion that this paperwork [documentation] should be signed as conditional and sent back to the Diocese.*'

The minutes stated: '**No dissent was expressed.**'

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At the Board meeting on 27 March 2023, it was minuted that the Governing Board had resolved unanimously that '*A formal application is made to convert to an academy and to join the Holy Family MAT, tentatively, on 1 September 2023.*'

The DfE had advised that the Governing Board had failed to vote on a proposal.

The Headteacher discussed the importance of maintaining the future of Catholic education and supporting each other; to the expressed wishes of the Diocese and the Bishop; and a discussion on the subject at Wirral Headteachers' Annual Conference.

He recommended that the best way to maintain the future of Catholic Education and to support each other was to convert to an academy and to join a MAT Multi-Academy Trust. Regionally, there are three MATS – one in Manchester, one towards Crewe, and the Holy Family MAT which covers schools in Wirral and Liverpool.

The Chair stated he was satisfied that everyone had ample opportunity to think about and to discuss the issue with each other at previous meetings.

The Headteacher presented a poll proforma for the Governors to indicate whether they AGREED, were NOT IN FAVOUR, or ABSTAINED, with the proposal that:

St Alban's Catholic Primary School takes the next step to join the Holy Family Catholic Multi-Academy Trust.

5 THE RESOLUTION

Following a vote by all the Governors present , it was

RESOLVED, unanimously, that –

ST ALBAN'S CATHOLIC PRIMARY SCHOOL TAKES THE NEXT STEP TO JOIN THE HOLY FAMILY CATHOLIC MULTI-ACADEMY TRUST.

The Headteacher explained that the next steps included carrying out due diligence and consultation with the staff and with the parents.

Meanwhile, he reminded the Governors of the need to maintain confidentiality pending consultation with the staff and parents.

He expressed appreciation to the Governors for unanimously voting in favour of a positive move.

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The Chair thanked everyone and closed the meeting.