

ST ALBAN'S CATHOLIC PRIMARY SCHOOL

Love one another as I have loved you

**MINUTES OF A VIRTUAL MEETING OF THE
STANDARDS COMMITTEE
TUESDAY, 3 NOVEMBER 2020 at 1800 hours
*First draft: 05/11/20***

PARTICIPANTS: John McDonald, Headteacher and meeting host
Nicola Boyd
Claire Connor
Colette Haig
Claire Higgins
Lucy Lowe
Teresa Marnell
Marie Wolfe

Non-participants: None

In attendance: Ann Evans, Deputy Headteacher
Fleur McAlavey, Assistant Headteacher
Teresa Philpott
Eileen Coyle, [Clerk to Governors]

The Headteacher opened the meeting with a prayer.

1 PRELIMINARIES

WELCOME. APOLOGIES FOR NON-PARTICIPATION: The Headteacher welcomed and thanked everyone for joining the first meeting of the new Standards Committee.

There was full participation therefore no apologies were received.

DECLARATIONS OF INTERESTS: The Governors confirmed that there were no changes to their Declarations of Interest completed and signed on 30 September 2020.

Having reviewed the agenda, the Governors confirmed that they had no personal, pecuniary, contractual or prejudicial interest in any item on the agenda for this evening's meeting.

CONFIDENTIALITY: The Committee agreed to adhere to the protocol and observe confidentiality in relation to all business discussed this evening.

2 GOVERNANCE

MEMBERSHIP OF THE STANDARDS COMMITTEE:

RESOLVED: To confirm that the membership of the Standards Committee comprises: The Headteacher, Nicola Boyd, Claire Connor, Colette Haig, Claire Higgins, Lucy Lowe, Teresa Marnell and Marie Wolfe;

ELECTION OF CHAIR AND VICE CHAIR:

RESOLVED: To elect Lucy Lowe, Chair, and Claire Connor, Vice Chair, of the Standards Committee in 2020/21.

Priorities for the Standards Committee in 2020/21:

RESOLVED: To identify the three priorities for 2020/21 –

1. Children's Wellbeing
2. The impact of Covid-19, ie catch-up/remote learning, especially for the younger children
3. Curriculum Leadership and developing the staff in their particular responsibilities

3 TERMS OF REFERENCE

RESOLVED: To confirm the terms of reference for the Standards Committee, as presented.

4 MINUTES

RESOLVED: To confirm that the minutes of the Standards Committee on 11 June 2020 are a true and accurate record of the meeting.

Matters arising: There were no matters arising from the previous minutes.

5 STATUTORY REPORTING

REVIEW AND AGREE THE SCHOOL DEVELOPMENT PLAN AIMS AND CURRICULUM TARGETS FOR THE ACADEMIC YEAR: The Headteacher reported that work is ongoing the School Development Plan. He shared a screen shot, School Data Capture for the three years 2017-19, which highlighted the areas that the school needs to focus on in terms of school improvement priorities, in addition to areas for improvement identified in the teachers' appraisal process.

REVIEW USE OF PE/SPORTS FUNDING: A report, Evidencing the Impact of the Primary PE and Sports programme, had been forwarded to the Committee in advance of the meeting. The report, based on the five key indicators recommended by the DfE, was presented under the headings – key achievements; areas for further improvement; and baseline evidence of need.

An area for further improvement related to exploring the use of the outdoor space and developing a Forest school.

The sum of £4,650 had been allocated for bespoke CPD to raise teacher competencies by developing expertise and raising staff confidence levels in the teaching of PE.

Due to the impact of Covid-19, 19% of the PE/Sports premium would be rolled over to next year.

RESOLVED: **To –**

- i. **congratulate the authors, subject leaders Connor McGarry, Dara Maguire and Tony Richardson, on a succinct but comprehensive, well-thought out report;**
- ii. **commend the PE team on the innovative use of the funding, which clearly has focussed on improving the health and wellbeing of the children.**

6 PUPILS

ATTENDANCE: Currently, attendance is about 96%. The parents have been reassured that the school continues to observe all the necessary measures to keep the children, and the staff, safe. Families who remain anxious are being encouraged to send their children to school if they are well enough to attend.

EXCLUSIONS: There have been no exclusions so far in the academic year.

BEHAVIOUR: A child who suffers from anxiety has been displaying extremely aggressive behaviour towards the staff. The child has been allocated a place in a nurture base.

INCIDENTS: Using a screen shot, the Headteacher demonstrated the CPOMS report, November 2020 - the system used to record incidents. The report included a breakdown of incidents by category with percentages, and included data on attainment; attendance; bullying and friendships, communication; covid-19 home and medical issues.

7 SAFEGUARDING

There has been one safeguarding referral since the last meeting. All the staff have received Safeguarding training.

8 CURRICULUM DEVELOPMENT

All staff members have had some training on the whole curriculum.

A cycle for monitoring and supporting staff with middle management training has been introduced, which might include learning walks later in the term. The arrangements will be discussed in detail to ensure that the integrity of the bubbles is maintained.

The school has schemes of work for English in place. The children's writing has been looked at this week as part of the plan to identify gaps in their learning.

Monitoring will be mainly in the form of book scrutiny.

9 RELIGIOUS EDUCATION/PERSONAL SOCIAL HEALTH EDUCATION [PSHE]AND RELATIONSHIPS/SEX EDUCATION. CONSULTATION.

The Committee had discussed the detail of the policy at its meeting on 11 June 2020, and had authorised the Headteacher to consult the parents/carers and other stakeholders.

The Headteacher reported that consultation with parents/carers is almost complete – the responses suggest that there is some misunderstanding, especially to do with the wording/language. Some progress had been made on reassuring the parents. The final results of the consultation would be shared in the coming weeks.

10 DATE OF NEXT MEETING: 2 February 2021.

11 QUESTIONS RAISED IN ADVANCE BY THE GOVERNORS

No questions were raised in advance by the Committee.

12 QUESTIONS/COMMENTS PUT FORWARD AT THE MEETING

The Headteacher responded to questions/comments/suggestions put forward at the meeting -.

The impact of the lockdown has been harder for the younger children, some of whom are very bright. How can we make sure we support those younger children as much as possible, and how do we involve and work with the parents/carers of younger children, particularly parents who also work?

How do the SATS at the end of key stage 1 compare with other years?

What are the arrangements for Parents' evenings?

I was quite surprised how well the last one had gone, it is a good way of sharing information, although was quite rushed.

The Chair referred to an email about sacramental preparation offering to help.

The Headteacher reported receipt of an email from a person with a degree in Music who had offered their services.

The Headteacher's comment that he was reluctant to take time away from the teaching led to a discussion on ideas to celebrate Christmas, including a story for Christmas for the whole school, a 'Nativity for Covid', possibly for each class in their classroom, and sending on-line videos to parents.

There being no other business, the virtual meeting closed at 1922 hours.