

St Alban's Catholic Primary School

Newsletter to Parents

May 2nd 2019

Dear Parents,

We have on this newsletter a number of dates that have been set for Summer term school events. I know many parents like to join us for some of these so I hope that this will be helpful to you. We have another Bank Holiday on Monday but it looks like we will not be enjoying the glorious weather of the Easter weekend! Hope you enjoy it anyway - see you on Tuesday.

With best wishes,

Mrs C.L. Frost
Headteacher



Attendance

Please see overleaf for the LA Code of Conduct for Leave of Absence from school (holidays in term time). Attendance is an issue for the local authority and last September, this was amended to make it clearer to parents when the LA will issue fixed penalty notices. **Please take careful note before considering booking holidays in term time for the next school year.** Our school holiday list has gone out a couple of times recently but if you need a copy it is available from the school office at any time. Thank you.

SUMMER TERM SCHOOL EVENTS COMING UP!

Tuesday May 7th

6.30pm Sacramental Preparation (3)

Friday May 10th

Class 1 Assembly 9.15am

Sunday May 12th 9.30am

Children's Mass at St. Alban's

Tuesday May 21st

6.30pm Sacramental Preparation (4)

Wednesday May 22nd

Puzzle Activity Day KS2

Thurs May 23rd & Fri May 24th

Y5 & Y6 Bikeability Course

Wednesday June 12th

Y5 to Upton Hall

Thursday June 13th

"Kinball" for Y5 & Y6 in school

Friday June 14th

Class 10 Assembly

Tuesday June 18th

New Parents Induction Meeting

Wednesday June 19th

Y4 Vikings Day in school

Thursday June 20th 1.30pm

First Communion Celebration Mass

Friday June 21st

Class 6 Assembly 9.15am

Tuesday June 25th

Y2 Trip to Liverpool Museum

Wednesday June 26th

Infants Sports (am only)

Thursday June 27th

Y3/4/5 School Disco

Monday July 1st

Y3 Celts Trip

Wednesday July 3rd

- Y5 to St. Mary's
- Infant Sports Reserve date
- PARENTS EVENING

Thursday July 4th

Y5 trip to Speke Hall

Saturday July 6th - SUMMER FAIR 12pm

Wednesday July 10th - Induction Day for Y6

Secondary School Visits

Friday July 12th

Junior Sports (am only)

Sunday July 14th 9.30am

Children's Mass at St. Alban's

Tuesday July 16th

- Junior Sports Reserve date
- 7pm Y6 Summer Production

Wednesday July 17th - Y6 Trip

Thursday July 18th

- 9.30am Y6 Leavers Mass
- 5pm Leavers Disco

Friday July 19th

Break up from school! 1.45pm finish

HOLIDAYS DURING TERM TIME – ONE PAGE SUMMARY FOR PARENTS
(FULL DETAILS OF POLICIES AVAILABLE IN SCHOOL)

Introduction

Parents are responsible for ensuring full time, regular and punctual attendance of their child, who is of compulsory school age, suitable to their age, ability, aptitude and any special needs they may have at school or otherwise.

Regular and punctual attendance of pupils at school is both a legal requirement and essential for pupils to maximise their educational opportunities. Regular attendance has been defined by the Supreme Court (6th April 2017) to mean “**in accordance with the rules prescribed by the school**”.

Wirral Council seeks to ensure that every child and young person receives the maximum benefit from the education opportunities provided by the Local Authority. St. Alban’s follows the Wirral Council Attendance Protocols.

Circumstances When Penalty Notices Will Be Issued

Penalty Notices will be issued by Wirral Council where any of the following occur:

(A) The child has had 10 or more sessions (1 day = 2 sessions) of absence in a period of no more than one term or two half terms and meets the terms of prosecution under Section 444 (1) of the Education Act 1996 and the Local Authority has previously issued a warning letter giving the opportunity to improve attendance over a 15 day period.

(B) **The child has 10 sessions (5 days)** of unauthorised leave of absence in term time and the Headteacher has advised the parent in writing that the leave of absence does not constitute the Headteachers view of an exceptional circumstance.

(C) The child has taken leave of absence in term time **without parents requesting authorisation** from the school.

(D) The child arrives late after the registers are closed (using code U) on 10 or more separate occasions in any one term

(E) An exclusion has taken place and the parent has allowed the child to be present in a public place during school hours, without reasonable justification, during the first five days of a fixed or permanent exclusion.

In b), c) and d) subsequent unauthorised absence may not be subject to a penalty notice as the parent will be made aware that to repeat this would be committing an offence and the Local Authority may prosecute for a repeat offence.

3.2 Penalty Notices will be issued to **each parent for each child**. The exception to this would be were a parent has taken a child on unauthorised leave of absence without the consent of the other parent.

St. Alban’s Catholic Primary School follows the Wirral LA Code of Conduct with regard to unauthorised absence and exclusions. Parents should be aware of this as fixed penalty notices may be issued as detailed above.

At St. Alban’s, a Fixed Penalty Notice will automatically be issued when:

- **Leave of absence is over 10 days (regardless of attendance)**
- **Leave of absence over 5 days is taken when attendance is below target, or when such absence will result in attendance being below target.**
- **Leave of absence is taken without requesting authorisation from the school**